

## Guidelines for submission of images to the KBCN Photo Gallery

- 1 Members of the Kedron Brook Catchment Network are most welcome to contribute photos to this web site and particularly the Photo Gallery. This would normally be by [email](#) but other transfer methods such as USB memory sticks, or DVD disks can be negotiated.
- 2 The subject of images must reflect some aspect of Kedron Brook Catchment; preferably of wildlife, nature, bushcare habitat management and waterways. However, images taken at meetings, activities, events, or related environmental matters connected with our catchment are also welcome.
- 3 Images should be submitted as a jpg file, preferably from 500 to 1000 KB in size with a 3 by 2 format, and have no particular copyright. (See note 9)
- 4 The images should be accompanied with a suitable short description of the subject (maximum ten words), the photographer's name, and contact details to assist any discussion involving the image placement.
- 5 Where the submitter has no convenient way of image preparation (e.g. size, format ratio or file type), contact the webmaster (see point 1) for advice or agreement that any necessary preparation can be handled by the webmaster.
- 6 The webmaster reserves the right to make simple cropping, (size or format ratio adjustment) and adjustments of white balance, contrast and sharpness, where necessary, on any images submitted. This may be necessary in order for the photos to be shown at their best within the Gallery.
- 7 The webmaster will make two smaller copies; the thumbnail file with size of 200px by 133px (about 5-15 KB) as seen on the Gallery page, and a larger file of about 100 to 130 KB size. The latter is used as the larger display image that is linked from the thumbnail.
- 8 Requests for withdrawal of any image by the relevant photographer will be honoured as soon as practicable. Conversely, all images will eventually be removed by the webmaster (possibly 3 to 6 monthly) mainly to keep the Gallery fresh, though also subject to continuing replacement submissions.
- 9 Although viewers of the KBCN web site do not have access to the highest quality resolution of the original photograph, anyone can still copy these wonderful images straight to their computer. KBCB takes no responsibility for any such theft or changes made offline from this site.
- 10 The Kedron Brook Catchment Branch – WPSQ reserves the right to refuse any submission in accordance with our policy to meet the laws of the land as well as our terms of reference given on our [policy page](#).

Webmaster,  
Wednesday, 18 May 2011